

CHECKLIST FOR COMPLETION AND SUBMISSION OF APPLICATION FORMS FOR STUDENTS FROM YORK REGION DISTRICT SCHOOL BOARD

SUMMER - 2012

For photocopying purposes, please fill out the original application form using **black ink only**. All questions must be answered in detail in a neat and legible manner, and using a standard English vocabulary since the information you provide will eventually be read by a family and exchange officials whose first language is not English.

Keep in mind that your application is a reflection of you and your family, and when completed should provide honest and accurate descriptions.

Matching will be based on the information provided, and your application will be presented to your potential exchange partner. You will also receive the application of your proposed partner for you and your family to consider.

**THREE (3)
wallet-size, recent**

*COLOUR PHOTOS
are required.

*good quality, portrait
style
(head & shoulders)
applicant only.

Please write your name
on the back of each
photo

♦ **WHEN SUBMITTING YOUR APPLICATION PLEASE INCLUDE:**

1. the original **Exchange Request/Recommendation Form**
2. the **original Application Form** completed as follows:
 - all questions on pages 1 to 4 written and answered by you
 - all questions on pages 7 and 8 written and answered by your parents
 - signatures on page 8 (parent), and page 9 (both you and a parent)
 - three photos signed on the back and taped to this page
 - eight pictures as described on page 5 and 6
 - ▶ *Students whose time is shared between two homes must provide for each address:*
 - pages 1; pages 7 and 8 (answered by the parent); 4 photos of each home
3. TWO photocopies of the completed application form, pages 1 to 9
4. **\$550 deposit (payable to ISE Ontario)**
5. **Two postdated cheques: May 1 & June 1** → \$1050 each
6. York Region District School Board requires that its host families submit a “**Vulnerable Sector Screening**” police check in order to be eligible to host. After receiving the completed application package, we will provide you with the necessary original forms to take to the police.

PLEASE NOTE!!

- ♦ Your name which appears on page 1 of the application form **MUST** be the same name that will appear on your passport, ie, your full legal surname and given names. Do not include nicknames or short forms.
- ♦ An application cannot be processed for matching if any of the questions are unanswered, OR if any of the items listed above are missing.
- ♦ Send the complete application package by Board Courier **before March 1st, 2012** to:

RAMA CHOPRA, INTERNATIONAL EDUCATION SERVICES
BETTE STEPHENSON CENTRE FOR LEARNING (YRDSB)

For information please contact: Maureen Cunningham, ISE Ontario Program Manager (York Region)
Tel 905 235 1018 ; maureen@iseontario.on.ca